

Personal Data (Privacy) Ordinance
Personal Information Collection Statement

Purpose of Collection

The data collected by means of this form will be used for the purpose of processing your application and to enable the Procedural Advice Scheme (the Scheme Office and/or other relevant Government Departments or organisations) to discharge his/their duties under the Scheme. Your application may also be used for the compilation of statistics on the number and nature of applications received by the Scheme Office. The outcome of the resulting statistics will not be in a form that will identify your application or any of your personal data. The provision of the said data is voluntary. If you do not provide the said data, the Scheme Office may not be able to process your application.

Disclosure of Personal Data

The personal data provided by you will not be disclosed to any party other than the Scheme Office and other relevant Government Departments, subject to the exemptions provided under the Personal Data (Privacy) Ordinance, Cap.486.

Access to Personal Data

You have a right of access and correction with respect to the personal data you have provided in accordance with the Personal Data (Privacy) Ordinance, Cap.486. Your right of access includes the right to obtain a copy of your personal data held by the Scheme subject to payment of a fee at such rate as shall be promulgated by the Director of Accounting Services.

Enquiries

Enquiries concerning the personal data collected by means of this form, including requests for access to and correction of data, should be directed to the staff of the Scheme Office (Telephone number: 2259 5017).